



# BEING HOME HOSTELS STUDENT RECORD FORM

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Registration No	<input type="text"/>		
Being Home Hostel	<input type="text"/>	Room No	<input type="text"/>
Coaching Institute Name	<input type="text"/>		
Coaching ID	<input type="text"/>		
Course (JEE/AIIMS/NEET)	<input type="text"/>	Batch (11/12)	<input type="text"/>
Student Name	<input type="text"/>		
Date of Move In	<input type="text"/>	Date of Birth	<input type="text"/>
Parent / Guardian Name	<input type="text"/>		
Permanent Address	<input type="text"/>		
State	<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p><b>Being Home 6 X 18 Rule</b></p> </div>		
Pincode			
Mobile No			
Emergency / Local Contact No			
Aadhar Card Number			
Student Hobby	<input type="text"/>		
Goal in Kota	-----		
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Dream College	-----		
Dream Course	-----		
Major Distractions	-----		

## Terms and Conditions (T&C)

The following annexure defines all the terms and conditions for students staying in Being Home Hostels. We request you read the document completely, understand the T&C and abide by the policies of the Hostels for a hassle-free stay. Please sign the document as an acknowledgement from both parents and students to the said T&C.





## “Being Home” Hostel & PG Accommodation Rules & Guidelines

Being Home Hostels Student accommodation Guidelines is provided with the understanding that the resident student will strictly abide by the Hostel Rules currently in force or as may be enforced from time to time. Accommodation in the Hostel cannot be claimed as a matter of right. The Administration may refuse accommodation to any student who is known to have grossly violated the Hostel Rules or whose presence is likely to disturb the peace and tranquillity of the Hostel. Every student must be acquainted with all the rules and regulations of the Hostel. He / She must observe them strictly.

**Please read through the guidelines thoroughly and sign the document before booking the room or Paying any amount towards the room. Ignorance of rules and guidelines will not be considered as an excuse.**

1. On the day of enrolment, the student should pay the security deposit and the rent in advance for the same month.
2. Once enrolled with Being Home, the student is expected to stay with Being Home hostel for the minimum contract period of 10 months. In case the student decides to vacate the room under any circumstances within the 10 months period, the entire Security deposit shall be forfeited including annual maintenance fees.
3. The rent should be deposited by 5<sup>th</sup> day of every month. A delay beyond 5<sup>th</sup> will attract a penalty of 100Rs/day till the 10<sup>th</sup> day of the month and 200Rs/day till the 15<sup>th</sup> day of the month. On the 16<sup>th</sup> day the student will be evicted from the Hostel. The penalty accumulated shall be deducted from the security deposit.
4. An annual maintenance charge of INR 2000 will be deducted from all the students from the security deposit. This amount is excluding any damage or repair caused by student in the room during the stay period.
5. The security deposit paid by the tenant shall be forfeited under the following conditions
  - a. Student does not provide 30 days-notice period before vacating the hostel. The student has to fill out the hostel vacating form available with hostel manager 1 month prior to vacating the hostel.
  - b. In case a student mis-behaves within the hostel or causes and disturbances to fellow hostellers, damage of hostel property, the student shall be evicted from the hostel with just one day notice from being home management.
  - c. Student is found consuming or under the influence of Alcohol, cigarettes, or any other drugs or consumables which are not permitted under law within the hostel premises.

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6. If a student wishes to change his allotted room during the middle of his stay duration, then the student has to pay INR 1000 as room shifting charges irrespective of whether it is within the same hostel or same floor in the hostel.
  7. In-case of an emergency situation like a pandemic, epidemic, war, unrest in society, the hostel management has full rights to relocate the students to other hostels within / outside being home until the time of normalcy and the students are expected to co-operate during such times.
  8. Being Home will not be held responsible for any mis-happening or fatality of the students nor any personnel within the being Home's premises.
  9. All cases of illness should be reported to the Management. The doctor-on-call assistance will be available on request. The expenses in regard will be borne by the student.



10. The students shall take care of all equipment's and facilities provided in his room like air-coolers, Air-conditioners, fans, lights, desk, bed, mattress, curtains, chair, table, lamp, dustbin and laundry bags during his stay. Any damage to the property on account of the student shall be deducted from the students' shall be paid immediately, else will deduct from security deposit.
11. Students should lock their room properly when they go out of the room for food etc. Each roommate must keep a key of the door lock of his/her room in case of double seated accommodation. The Hostel Management will not be responsible for any personal losses in such cases
12. CCTV Monitoring shall be applicable at all times in the common areas.
13. Strict timings for TV, Computer and recreation facilities are to be maintained as per schedule.
14. Every student should stay in the room allotted to him/her. Mutual exchange of rooms after final allotment is not allowed. However, only the management may allow as a special case on valid and reasonable ground.
15. Students must report all disputes to the management. All kinds of shouting, fighting, stealing, maltreating or abusing are strictly prohibited. In such cases strict disciplinary action will be taken against the offender.
16. No hosteller is allowed to engage a private servant or pet animals
17. Students shall not remain absent and leave premises during the night without the prior information to the Management. Student who leave hostel without the permission shall be deemed to be missing and Parent/Guardian/Police authorities may be intimated in consultation with the Management.
18. Room furniture and electric fittings are required to be maintained by the boarders in good condition. Exchange of furniture and change of room is not allowed. At the time of allotment of room and leaving for vacation, every student must take-over and hand-over, respectively, the PG/House property carefully.
19. In case of damage to any part of the building, furniture, apparatus or other property of the house, caused by inmates, the loss shall be recovered from the persons identified as responsible for such damage from the Security Deposit. However, if the persons causing damage cannot be identified, the cost of repairing the same as may be assessed will be distributed equally amongst all the inmates of the hostel or group of inmates of the house found responsible for the damage.
20. Individual cooking is not permitted inside the room.
21. Students are advised to take treatment at the nearest clinic and inform about it to the authorities immediately in case of emergency occurring outside the house premises. In case of need for hospitalization, student should inform his/her parents / guardian. Parents / guardian are required to communicate to the concerned Management in this regard.
22. Penalty for violation of the rules will be decided by the authorities considering the severity of the offense / violation of rules / act of indiscipline. Fine/ penalty amount may be deducted from the security deposit. In case of cumulative fine, he / she will not be considered in merit for the next session of admission.
23. Guests/Parents are not permitted to stay overnight in the room of the child. A child keeping a guest without permission is liable to be fined.
24. Students are prohibited from giving shelter to any other student/outsider in the rooms. In case of any unauthorized shelter, the student will be liable to disciplinary action. Resident students are not permitted to invite any outside person to address any meeting in the house.



25. Lights, fan and Air cooler/AC must be switched off when not in use. The use of electric heater, electric rod and other similar appliances are prohibited. Boarders are warned against tempering with electric installation and for all electric repairs the electrician should be called in.
26. Students, in their own interest, are advised not to keep excess cash or any valuables in their hostel rooms. They are cautioned to be very careful about safety of their belongings. They should close their rooms securely when they leave the room even for short periods or when they are sleeping. Management shall not be responsible for the loss of such items due to theft or otherwise. However, in the case of theft, the matter should be immediately reported to the Management.
27. No Female family member except Mother of the hosteller shall be allowed to enter the Hostel.
28. At any point during the stay, the management has the authority to shift or evict the students at any time without any prior notice.
29. Students are prohibited from consuming alcoholic drinks, drugs, cigarettes, tobacco products or any other intoxicants inside the hostel or to enter the hostel after consuming the same. Any student found consuming such thing or in a drunken state in the hostel will render himself liable for strict disciplinary action, including expulsion/rustication from House/Premises.

Student Signature

Parent Signature

